

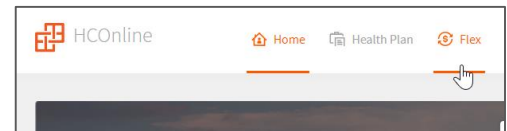
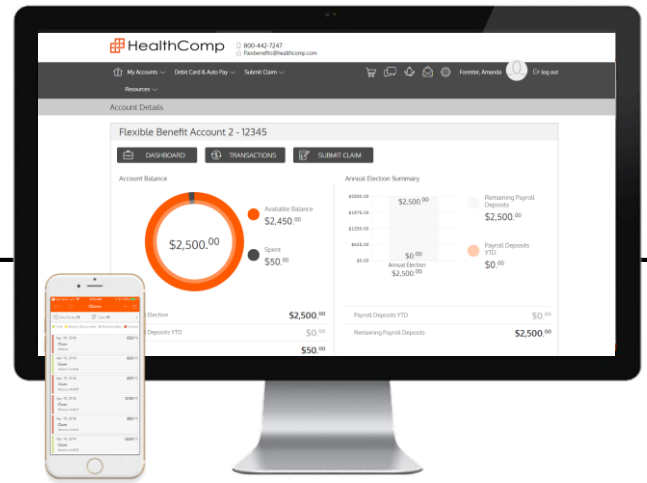
Setting up Direct Deposit

As a participant in the Flexible Benefits Plan, you have the option of signing up for **Direct Deposit**. What this means is that you can have your reimbursements go directly into your bank account. Of course, you still have the option of receiving a physical check if you prefer.

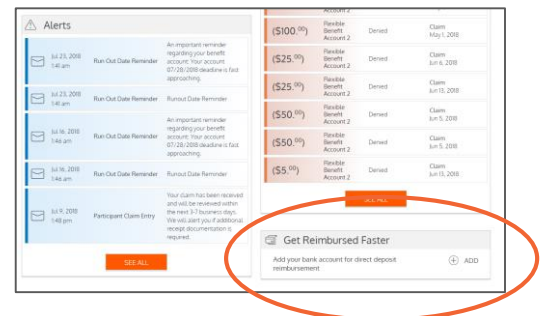
Here are the steps on how you can set up **Direct Deposit** for your flexible benefits plan reimbursements via **HOnline**. Alternatively, you can complete the attached Direct Deposit Form and return it to **HealthComp** as provided on the document. Either method of signing up will get you enrolled in **Direct Deposit**.

HOnline Instructions

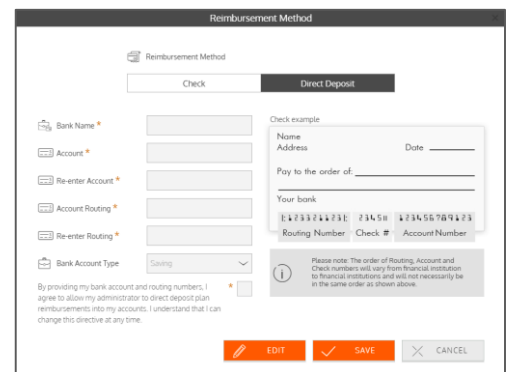
1. In a web browser, navigate to **HOnline** (honline.healthcomp.com).
2. Enter your username and password and click **Log In**.
3. Once you've logged in to HOnline, you will be directed to the Home page. In the menu bar, click **Flex**. Your **Flex Dashboard** will open in a separate browser tab.
4. Scroll down in the Flex Dashboard to the section named **Get Reimbursed Faster**. Click **Add**.
5. In the **Reimbursement Method** window, click **Direct Deposit**.
6. Click **Edit** and enter your bank account information. Click **Save**. This completes the setup process.



HOnline Flex option



Get Reimbursed Faster section



Reimbursement Method window